

# Community Partnerships & Delivery Hub Scout

Freelance Role | Young Urban Arts Foundation

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## ABOUT YUAF

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Young Urban Arts Foundation (YUAF) uses music, creativity and culture to open doors for young people facing inequality and disadvantage across London.

Our Studio Bus programme brings a professional mobile recording studio directly into communities, working with young people who might not otherwise have access to creative opportunities.

To deliver this work well, we partner with organisations already embedded in their communities. These partners help us connect with young people and provide the safe, supportive environments where programmes can take place.

## ABOUT THE ROLE

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We're looking for a Community Partnerships & Delivery Hub Scout to help us identify organisations across London boroughs that could host the Studio Bus.

This is a relationship-first role. You'll map youth organisations, initiate conversations and introduce YUAF to potential partners, building a pipeline of host organisations so that when programmes are funded, we're ready to go.

## CONTRACT DETAILS

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**Type:** Freelance

**Duration:** 3 months + ad hoc thereafter

**Days:** Approx. 8 flexible days per month

**Day rate:** £175

**Contract value:** £4,200

This contract is focused on partnership development for the Studio Bus. As YUAF continues to grow, there may be opportunities for further freelance work supporting programme delivery and organisational capacity.

## WHAT YOU'LL DO

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- Research youth organisations within selected London boroughs
- Initiate outreach and introduce YUAF's work
- Assess the suitability of organisations as potential Studio Bus host partners
- Build relationships with leadership teams and key contacts
- Arrange introductory meetings between shortlisted organisations and the YUAF team

## WHAT WE'RE LOOKING FOR

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By the end of the contract, we need 9 confirmed potential host partners. These organisations should:

- Work directly with young people aged 11–25
- Demonstrate consistent youth engagement
- Have leadership that is open to partnership
- Have access to a suitable nearby space where the Studio Bus could operate
- Be responsive and reliable to work with

The focus is on identifying genuine host partners, not simply referral organisations.

## PAYMENT MILESTONES

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### **Milestone 1 - Borough Mapping & Initial Outreach | £1,050**

- Longlist of at least 15 organisations working with young people aged 11–25
- Initial outreach conducted with priority organisations
- Evidence: organisation list, key contacts, brief notes on youth provision and suitability

### **Milestone 2 - Qualified Shortlist | £1,050**

- 9 organisations shortlisted as potential host partners
- Direct conversations held confirming interest and access to suitable space
- Evidence: contact details, conversation summary, suitability notes for each organisation

### **Milestone 3 - Partnership Meetings | £2,100**

- Introductory meetings arranged and attended by Kerry O'Brien and/or the YUAF team
- Organisations demonstrate genuine interest in hosting Studio Bus delivery
- Note: organisations that are unresponsive, unsuitable following meeting, or decline will not count toward the final total

## WHO THIS ROLE WOULD SUIT

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This role is for someone who knows their community. You'll thrive here if you:

- Have roots in the youth or community sector in London
- Are comfortable initiating conversations and opening doors
- Understand what makes an organisation reliable and mission-aligned
- Believe in the power of creativity to change young people's lives

## A NOTE

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In the youth sector, the strongest partnerships come through people who are already connected to their communities. If you know the local landscape, enjoy building relationships and care about giving young people access to creative opportunity — we'd love to hear from you.

## HOW TO APPLY

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Please send the following to [info@yuaf.org.uk](mailto:info@yuaf.org.uk):

- A short introduction about yourself
- Relevant experience working within youth or community networks
- An example of organisations you are connected to within the youth sector
- Your CV